



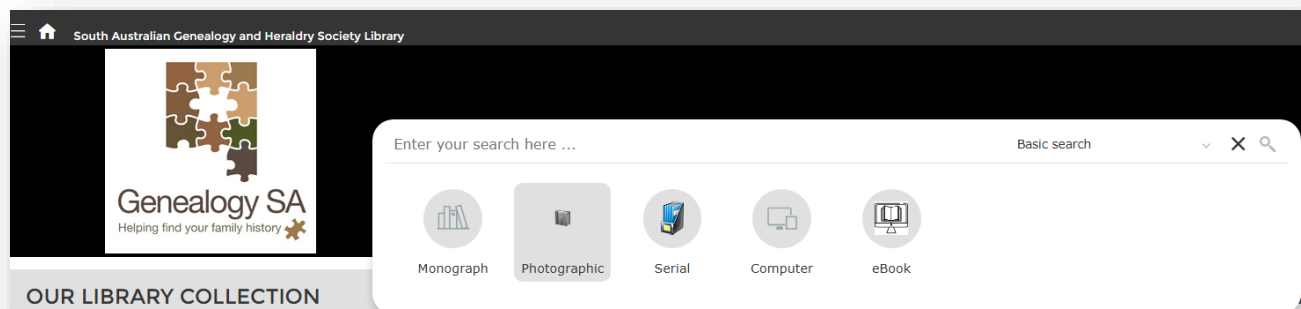
Finding photographs on the Genealogy SA Library catalogue

Visit the Genealogy SA website at <https://www.genealogysa.org.au/>
Click on the Online Library Catalogue Navy box to visit the library catalogue

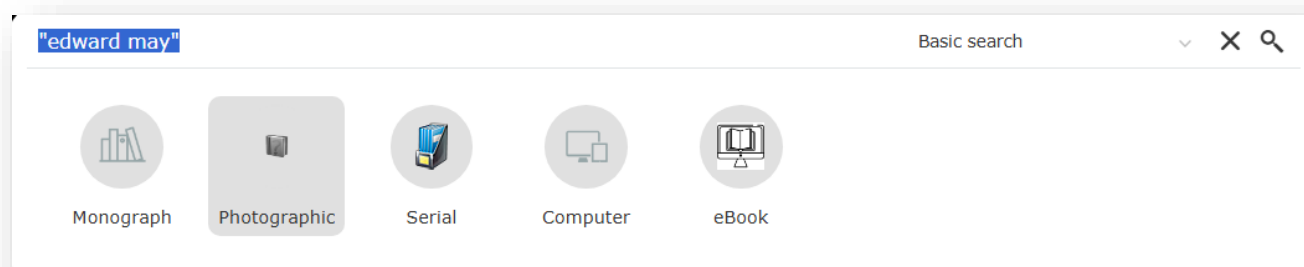
The screenshot shows the Genealogy SA website homepage. At the top, there is a navigation bar with the Genealogy SA logo on the left and links for DONATIONS, BEQUESTS, CART, and LOGIN on the right. Below this is a secondary navigation menu with links for HOME, WHAT'S ON, MEMBERS, RESOURCES, SERVICES, SHOP, JOIN NOW, and FORUM. The main content area features a large banner with the text "Helping You Find Your Family History" and a "FIND OUT HOW" button. Below the banner, a paragraph states: "Genealogy SA is the leading resource for South Australian family history information." Underneath this are six colored buttons: "Events and Education Program" (green), "Join Genealogy SA today!" (orange), "Search our Online Databases" (red), "Learn more about our member benefits" (teal), "Professional Family History Research Services" (green), and "Online Library Catalogue" (navy blue).

How to perform a “Basic search”

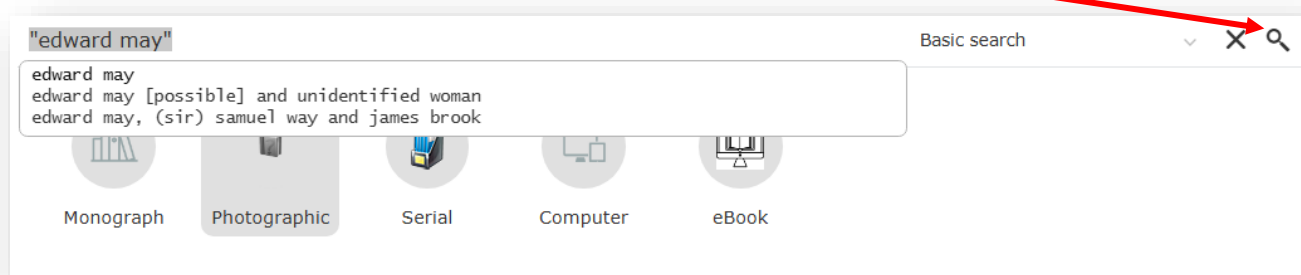
- Click in the search box at the top of the page
- Click on the Photographic icon – this will limit your search to only photographs



- Enter a name in quotations if you know the exact name or place

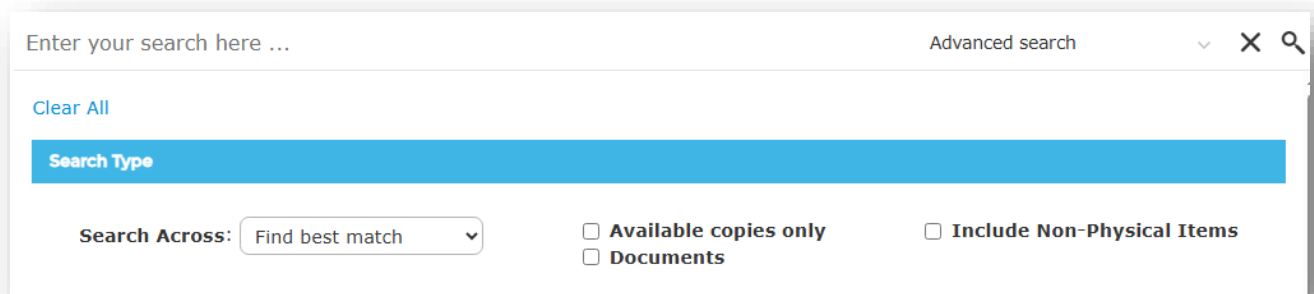


- The catalogue may suggest some names, if there is more than one entry for this person.
- Choose the one you are interested in or press the magnifying glass to search for them all.



How to perform an “Advanced Search”

- Click on the dropdown arrow at the right hand side of the search box choose and select “Advanced search”.
Search options will appear below this search box.



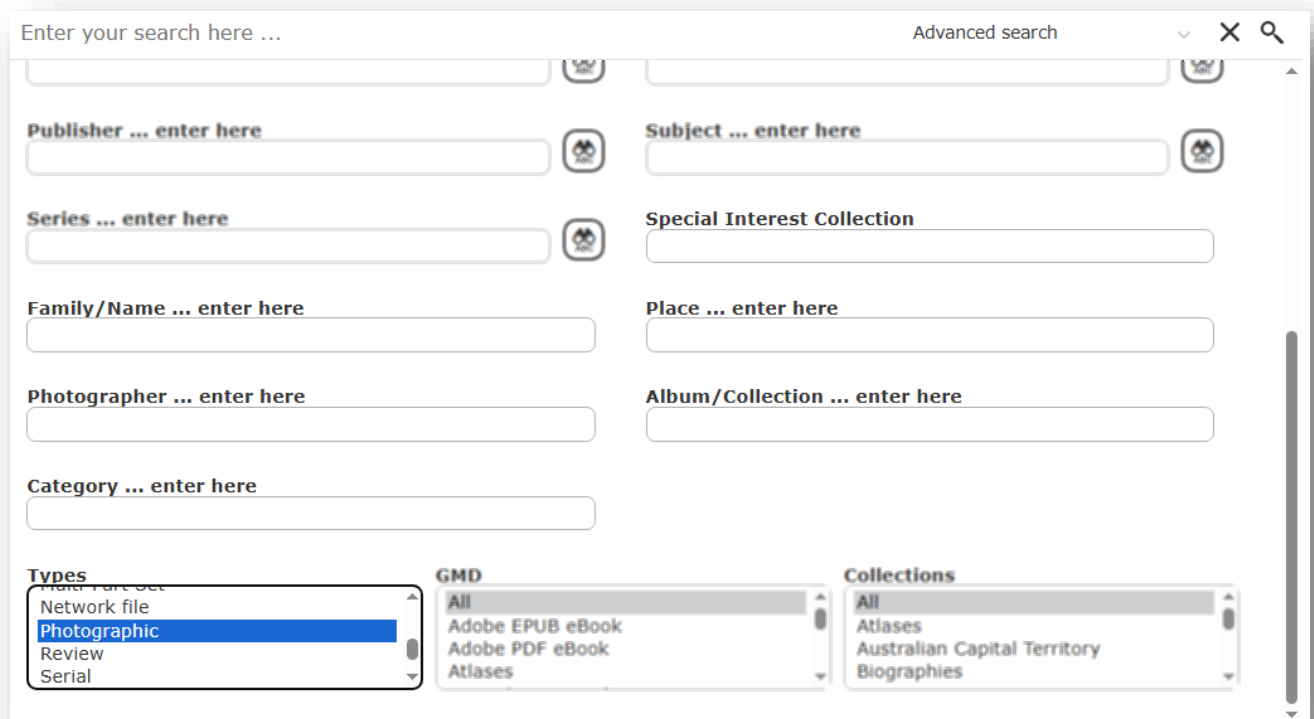
Enter your search here ... Advanced search ▼ ✕ 🔍

[Clear All](#)

Search Type

Search Across: Find best match ▼ Available copies only Include Non-Physical Items
 Documents

- Scroll down the page and in the **Types** drop down menu, at the bottom of the page, select **Photographic**. This will narrow your search to the photographic collection only i.e. you will not see results for books/CD’s/microfiche etc.
- If you click “enter” without putting any information in the search fields, you will see 500 photographs (the maximum number you can view at once) currently catalogued in random order.



Enter your search here ... Advanced search ▼ ✕ 🔍

Publisher ... enter here

Subject ... enter here

Series ... enter here

Special Interest Collection

Family/Name ... enter here

Place ... enter here

Photographer ... enter here

Album/Collection ... enter here

Category ... enter here

Types
Network file
Photographic
Review
Serial

GMD
All
Adobe EPUB eBook
Adobe PDF eBook
Atlases

Collections
All
Atlases
Australian Capital Territory
Biographies

You can narrow the search for the “**advanced search**” by selecting the following fields:

- **Title** – the title allocated to the photograph (i.e. the name of the person or place, event etc.)
- **Special Interest Collection** – photographs of common interest from various collections (refer to Pre-defined lists sheet)
- **Family/Name** – name of the person/people in the photograph
- **Place** – where the photograph was taken
- **Photographer** – who took the photograph
- **Album/Collection** – the album/collection the photograph is part of (if any)
- **Category** – category of the photograph (refer to Pre-defined Lists sheet)

From the results you can see more information about the photographs (unless there is a restriction because of copyright) you will see a thumbnail image of the photograph.

- Click on the thumbnail to see a slightly larger image.
- Hover your cursor over the title or, if you click on a title, an information box will appear.
- Entries in blue text are links to other photographs which have exactly the same entry for that field, which can be seen if you click on that entry (i.e. Family/Name [May, Edward](#))

Added in last: Any Time

Edward May

Edward May

Add to My Catalogue Print/Save Get Permalink

Title: [Edward May](#)

Photo ID: P00176-013

Album/Collection: [Collection 00176 - Stevenson](#) (112);

Special Interest Collection: [Pioneer](#) (73); [Quaker](#) (127);

Family/Name: [May, Edward](#) (2); [May, Joseph](#) (16); [Morris, Hannah](#) (16); [May, Hannah](#) (16);

Notes: 1821-1864 - son of Joseph and Hannah May

Donor: Stevenson, Charles

Original Media: Sepia photograph

Digitised Media: TIFF; JPEG

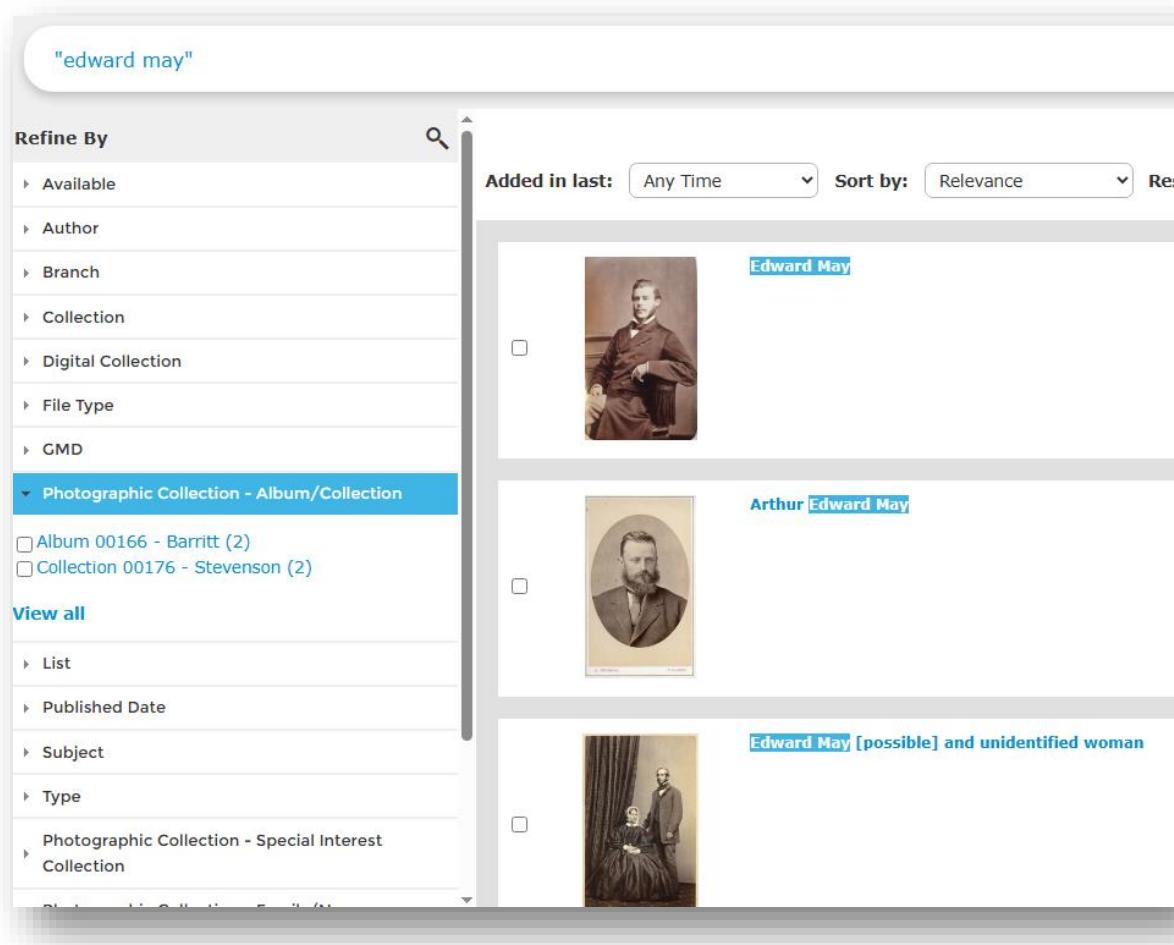
Copyright/Access: Copyright/ Access

Storage Location: Scans folder

GMD: Photograph

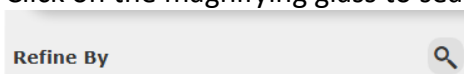
How to Use the Refine by feature – Once you have completed a search, it is possible to choose to refine your search further.

- From the left hand side of the page, is the Refine by options.



Refine options relevant to the photographic collection are:

- Photographic Collection – Album/Collection
- Published date
- Photographic Collection - Special Interest Collection
- Photographic Collection - Family/Name
- Photographic Collection - Place
- Photographic Collection - Photographer
- Photographic Collection – Category
- When clicking on these a drop down menu will appear to assist you choosing an option
- Tick all the items you want
- Scroll back up to the top of the Refine By list
- Click on the magnifying glass to search (mandatory)



To view different results, untick or tick other options.

However, you **must** go back to the top and click on the magnifying glass next to **Refine By** to update your search.