

*South Australian Genealogy & Heraldry Society Inc*  
**TT Reed Family History Book Award**  
**Guidelines**

Advice to candidates:

**Essential features for entries**

- The subject matter is about a family resident in SA for at least three generations.
- The author has complied with legal deposit requirements.
- The book bears a publication date for the appropriate year.

**Important features of a family history book**

- Title page is present
- An ISBN is present.
- A Table of Contents is present.
- General historical backgrounds of countries, migration schemes etc that do not relate directly to the family have been avoided.
- No use of material regarding heraldic devices associated with the name rather than the family.
- There has been no use of large amounts of material from previously published books.
- No inclusion of large numbers of reproduced BDM documents, certificates, published maps, newspaper clippings etc.

**The presentation of a family history book**

- Consistent print styles and an easy to read layout is evident.
- A balanced use of images in relation to text and tables is evident.
- The introduction reveals the process undertaken by the author, introduces the material.
- Footnotes/Endnotes are appropriate and allow for textual flow of the story.
- Full acknowledgment is made of all sources
- Clear understandable family charts/tables and pedigrees are included.
- Photographs are captioned with date, place and sources acknowledged.
- The book content is appropriate for the subject/title of the publication.
- Text follows in a logical manner.
- Factual data complements anecdotal material.
- Measurement units are appropriate to the time frame.
- The indexing is comprehensive and cross-referenced.
- The bibliography is appropriate for the publication listing references used in research.

**Overall qualities of a family history book**

- The book is well crafted and easy to read

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**The Award**

The *TT Reed Family History Award* is for a book that details the lives and times of a predominantly South Australian family.

This Award is made annually by the South Australian Genealogy & Heraldry Society Inc to the person or persons producing, in the opinion of the judges appointed by the Society, the best South Australian family history in that calendar year.

For the purposes of this Award, a South Australian family shall be taken to mean a family of three or more generations that is or was substantially resident in South Australia.

For the purposes of this Award, a publication that is primarily a biography is not considered a family history.

For the purposes of this Award, a publication is deemed to be a book that has complied with the requirements of legal deposit, viz., the South Australian, Libraries Act 1982 that requires a publisher to provide a copy to the State Library of South Australia and the Parliamentary Library and the Commonwealth, Copyright Act 1968, that requires a copy of any work published in Australia to be deposited with the National Library of Australia.

**Enquiries and Entries**

Enquiries should be made to the Society as detailed below.

Entry applications must be on the prescribed form and must be deposited at the street or postal address below prior to the last working day in January in the year following publication.

South Australian Family History Award  
c/- *South Australian Genealogy & Heraldry Society Inc*  
PO Box 3114 Unley SA 5061  
201 Unley Road, Unley SA 5061  
Telephone: 08 8272 4222 | Email: [saghs.admin@saghs.org.au](mailto:saghs.admin@saghs.org.au)

*South Australian Genealogy & Heraldry Society Inc*  
**Family History Book Award**  
**Application Form**

Name of Applicant/s: .....

Address: .....

Telephone: ..... Email: .....

Book title in full as it appears on the title page:

.....  
.....

Name of author or editor if differs from applicant

.....

If applicant is not the author or editor indicate authority for entry

.....

ISBN allocated? Yes/No If yes: ISBN Number: .....

Date book was published or first distributed: .....

Legal deposit requirements fulfilled: Yes/No

I acknowledge I have read, understood and accept the terms and conditions of the Award.

Applicant's signature: .....

Date: .....

*South Australian Genealogy & Heraldry Society Inc*  
**Family History Book Award**  
**Terms and Conditions**

**Terms and Conditions**

The Award is governed by the following Terms and Conditions:

1. The Award (if any) will be determined by a Selection Committee appointed each year by the Council of the Society.
2. No member of the Selection Committee may be a member of the family of any of the authors or their agents.
3. The decision of the Selection Committee shall be final but subject to endorsement of the Council of the Society.
4. Where there is doubt regarding eligibility, the Selection Committee's decision shall be final.
5. Entries for the Award must be published in the calendar years in question.
6. The Award will be made to the author.
7. The author or their agent will be responsible for the delivery of the entry to the Secretary of the Society by the due date.
8. All books submitted for the Award remain the property of the Society. Each book will be appropriately labelled indicating it was submitted and accepted for the Award judging.
9. Authors will consent to the Society publicising their entry and permit a review to be published by the Society.
10. The Society reserves the right to make no Award if, in the opinion of the Selection Committee, no entry achieved a standard worthy of the award.
11. All entries for the Award must be accompanied by a completed and signed application form.
12. Entries must be with the Society by 4:00pm on the last Friday in January in the year following publication.

Approved by Council 25 Jan 2017